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Date: March 27, 2025

SUBJECT: Prepare for A+ After School Registration 2025-2026

Aloha Parents & Guardians

School Year 2025-2026 is fast approaching, and the Department of Education (DOE) has announced that **A+ After School Registration (online and in person) will open on Monday, April 14, 2025, at 4 pm.**

The DOE is updating the 2025-2026 A+ registration form and parent handbook, which you will be able to download from our [website](#) (when it becomes available). Hard copies will also be available at your school site.

Instructions for online and in-person registration will soon be posted on our [website](#), along with the updated registration form and handbook. We will send you an email once these resources are posted.

PREPARE REQUIRED INFORMATION & DOCUMENTS NOW

Please prepare now to prevent any delays in the submission of your child(ren)'s registration. Carefully review the information below and start collecting any required information.

ELIGIBILITY: All "latchkey" children enrolled in public elementary schools in K-6, are eligible to participate if they are living with parent(s), *guardian(s), or **foster parent(s)/guardian(s) who is/are:

- Employed and **working** during the hours of A+ operations; [After school – 5:30p]
- Working in the A+ Program;
- Attending colleges, universities, or other types of schools during the hours of A+ operations - class schedule including day/time is required; or
- Engaged in job training programs during the hours of A+ operations.

Please list both biological parents, regardless of marital status. Step-parent's information (MUST be legally married) can be used in place of a 2nd biological parent. If work, school, or job training information cannot be provided, please provide an explanation as to why. Custody documents may be required.

**Legal guardianship paperwork is required.*

***Foster documents are required to be submitted each school year.*

PROOF OF ELIGIBILITY documents are required from both parents/legal guardians to determine eligibility for the A+ program. Please see below for acceptable documentation.

Employed parents:

- If you receive a pay stub and annual W2
 - Current pay stub (within 30 days) with hours worked indicated (if available).
 - If you are not able to submit a pay stub: a letter from your employer on official letterhead indicating days & times worked (may be a sample schedule if hours vary) will be accepted.

Self-Employed/Independent Contractor parents:

- If you do NOT receive a W-2 at the end of the calendar year from your employer, or you receive a 1099 form from the company you work with. Please see below for acceptable documentation.
 - Please submit a copy of your GE tax license **AND** a copy of either
 1. Income tax return including your Schedule C **OR**
 2. Printed business checking account

Parents attending school:

- School Schedule on official school letterhead with the school's name, name of the student and course schedule with date and time.

Parents in Job Training:

- DHS_728 First to work approval letter.

REGISTRATION ONLINE OR IN PERSON OPENS ON MONDAY, APRIL 14, AT 4 PM

ONLINE REGISTRATION: Online registration will be available. It is the quickest and easiest way to submit your child(ren)'s registration. We understand that prior years' online registration created challenges for many families. We have worked directly with the state's IT Department to ensure capacity and consistency in the online process. We will also have system support on standby should the need arise.

MANUAL REGISTRATION [IN-PERSON]: Manual [in-person]registrations will be collected at the A+ school sites and select YMCA locations.

PROGRAM FEE: The monthly fee is determined by the DOE and is currently \$200 per child.

- The DOE has not yet made a decision on whether they will be extending federal funding to offset the monthly fee.
- Parent's portion is due on the 1st program day of each month. Your first month's program fee will be due on the first A+ program day.

DHS SUBSIDY: A new application and current documentation MUST be submitted each school year.

- [Proof of income](#) is required. If submitting pay stubs, provide one consecutive month of the most current pay stubs for all parents/guardians living in the household. Household members consist of parents/guardians and all dependent children. Please include income from all sources, including; salary, child support, alimony, etc. If the A+ child(ren) reside(s) in more than one household, please use the household income and members in which the child resides in the majority of the time during the school week (Monday through Friday).
- Please check our [online Income Eligibility Estimation Calculator](#) to see if your family may qualify.

AUTHORIZED PICKUP:

- All names listed as authorized pickups are required by the State to be 18 years of age or older and have a phone number where they can be reached.

Please continue to check our [YMCA A+ webpage](#) for updates on registration, including the new A+ registration form and parent handbook that the DOE is preparing. Once the DOE releases the new 2025-2026 registration forms and parent handbook, you will be able to download them from our [webpage](#), and hard copies will also be available at your school site.

In the meantime, please start collecting any required information. If you have any questions regarding the registration process, please contact us as soon as possible by email childcare@ymcahonolulu.org or by phone 808-678-4292.

Mahalo,

YMCA of Honolulu

Childcare Department