

JOSH GREEN, M.D.
GOVERNOR



KEITH T. HAYASHI
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
PAUOA ELEMENTARY SCHOOL
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July 29, 2025

Dear Parent/Guardian:

SUBJECT: Unpaid Meal Charges

The following is an excerpt from the Department of Education's policy (Policy SP46-2016: Unpaid Meal Charges - Local Meal Charge Policies Revised 10/11/2017) (For students who have Full Pay or Reduced Priced Meal Status)

- Students who are unable to pay for their meal at the point of service shall be allowed to incur (meal only) charges for the first 21 days of school;
- The parent/guardian shall be responsible to repay all meal charges that are incurred during the first 21 days of the school year; and
- After the 21 days, unpaid meal charges should not exceed the cash equivalent of seven days (i.e. meals charged at full price are not to exceed \$25.20 (\$1.10 for breakfast + \$2.50 for Lunch = \$3.60 x 7 for Full Pay Status Students and \$4.90 (.30 for Breakfast + .40 for Lunch = .70 x 7 for Reduced Status Students for grades K-8.

Schools shall disallow the charging of an a la carte or extra item by any child with a negative balance, regardless of the child's eligibility status.

If there are no funds in your child's meal account and the 7 days meal /\$25.20 or \$4.90 balance has been reached, please send your child to school with a home lunch. **This will be the procedure until your child's account has been paid in full.**

Thank you for your cooperation.

A handwritten signature in black ink, appearing to read "Tim Hosoda".

Tim Hosoda, Principal